

**Student Information**

Student Name  UT ID #

Current Major  Current degree level  Credit Hours Left in Degree plan

Expected Graduation  *(Internship should not delay graduation)*  
*(Semester / Year)*

**Internship Information**

Course Name and Number  Course Supervisor

Employer Name  Employer Address (Physical address of employment)

Start Date of employment  End Date of employment

*(Must be between the day after the last day of previous semester and mid-session date)* *(Employment must end before the start of the next semester. It will be extended until max. CPT unless final semester)*

Hours per week:  Full Time (over 20hrs/week)  Part Time (20hrs/week or less)

Internship Duties

*(Include title and description of job duties)*

Internship Goals

*(Explain how internship is related to student's degree program. Include any requirements for course completion. Ex: Written Reports, weekly conferences, oral presentations, employer's reports etc)*

The internship described above is highly recommended and is directly related to the student's degree program. The student's performance on the internship will count significantly towards the grade of the course:

**Advisor Information**

Name  Department

Extension  Email

Signature \_\_\_\_\_ Date