



Change of Status

This form is used to request a change of status I-20. This I-20, along with supporting documentation must be sent to USCIS for adjudication. If you are changing to F1, F2, J1 or J2 using a UTA I-20 or DS-2019, the Office of International Education will help you properly prepare the application and mail the application for you. Please consider the following when applying for a Change of Status:

- USCIS will consider your entry visa type, and whether you intended to be in the U.S. for the purpose you stated at the port of entry. For example, if you entered on a B1/B2 visitor's visa, then they must be convinced that you came to be a visitor, and that is what you have been until you decided to change.
• Visitors who entered on a "visa waiver" are not eligible to study, extend their status, or to change status in the U.S. In this case it is best to travel outside the U.S., obtain an F1 visa, and re-enter as an F1.
• The application may take anywhere from 2 to 9 months to be approved or denied. You are able to stay in the U.S. while USCIS is considering your application.

Biographical Data: Family Name, First and Middle Name, UTA Student ID, Email, Birth Date, Physical Address, Permanent Foreign Address, Country of Citizenship, Country of Birth, Passport Expiration, Dependents.
Change of Status Information: Current Visa Status, Current Visa Type Expiration Date, Date entered U.S., Are you currently enrolled at UTA, Program of Study, Degree Level Sought.
Basic Application Documents: \$370 and \$85 Check or Money order, Proof of payment of \$350 SEVIS Fee, I-539 form, Copy of Change of Status I-20 or DS-2019, Financial Documentation, Proof of Current Visa Status, Copy of Passport, G-1145, If including dependents, Written statement which includes the following information.

I have fully completed the above information and understand the regulations regarding this process:

Signature: Date:



## Change of Status

Along with the Basic Application listed on Page 1, provide the Additional Documentation required by your visa type:

### F2 to F1

- Copy of spouse's (or parent's) I-20 that lists you as a dependent.
- Copies of spouse's (or parent's) F1 immigration documents.
- Official Transcripts (for F1 spouse or parent).

#### Note:

- You must be accepted to UTA before you can file the change of status application.
- You may not enroll full time or work on campus until the application is approved.

### F1 to F2

- Copy of your previous I-20 showing you listed as an F1.
- Copies of spouse's (or parent's) F1 immigration documents.
- Official Transcripts (for both you and the F1 spouse or parent).
- Marriage or Birth Certificate proving the relationship to the F1.

#### Note:

- You must maintain your F1 immigration status until the application is approved.
- Once approved, employment and full-time enrollment must immediately cease.

### B2 to F1 or F2

- For change to F2, Copies of spouse's (or parent's) F1 immigration documents.
- For change to F2, Official Transcripts for the F1 spouse or parent).
- For change to F2, Marriage or Birth Certificate proving the relationship to the F1.

#### Note:

- Entry on a visitor's visa when intending to study may be considered fraudulent entry.
- You should not apply for a change of status before you have been in the U.S. for at least 90 days.
- You must be accepted to UTA before you can file the change of status application.
- You **may not** begin courses until the application is approved.

### H4 to F1

- Copy of H4 Approval Notice.
- Copies of H1's immigration documents (approval notice, visa, passport, etc.).
- Letter of employment from H1 sponsor.
- Official Transcripts, if currently enrolled. Admission letter if not enrolled.

#### Note:

- You must be accepted to UTA before you can file the change of status application.
- You may begin courses as an H4 while the application is pending but may not work on campus.

### H1 to F1

- Copies of H1 immigration documents (approval notice, visa, passport, etc.).
- Letter of employment from H1 sponsor.
- Official Transcripts, if currently enrolled. Admission letter if not enrolled.

#### Note:

- You must be accepted to UTA before you can file the change of status application.
- You may begin courses as an H1 while the application is pending.

### J1 or J2 to F1

- Official Transcript, if either J1 or J2 is a current student.
- Copy of waiver if subject to 212(e). (The two-year home residency requirement).
- If a J2, include copies of J1's immigration documents.

#### Note:

- You must maintain your J1/J2 immigration status until the application is approved.
- Once approved, all J1/J2 relate w

### E or L to F1

- If a dependent, provide copies of primary visa holder's documents

### A to F1

- I-566 form. Must be completed and endorsed by the foreign mission to the U.S. and the U.S. Department of State. Forms can be downloaded from [www.uscis.gov](http://www.uscis.gov).



UNIVERSITY OF  
**TEXAS**  
ARLINGTON

OFFICE OF  
INTERNATIONAL  
EDUCATION

• 817-272-2355 (phone) • 817-272-5005 (fax) • Box 19028 • [www.uta.edu/oie](http://www.uta.edu/oie) •

## Change of Status

### Change of Status Statement of Understanding

**This form is only for use by those students who have already spoken with an immigration advisor in the Office of International Education about applying for reinstatement. Please read the following information and fill out the fields below.**

I, (Print Student Name) \_\_\_\_\_, have consulted with OIE at The University of Texas Arlington in regards to my immigration status.

I understand the following:

1. I have been informed of the options for changing my student immigration status through either filing a change of status application with the United States Citizenship and Immigration Services (USCIS) or re-entry with a new I-20 (new SEVIS ID). I have chosen to file a change of status while remaining in the US and am aware of the process for applying for change of status.
2. I understand that a change of status approval to the requested status is not guaranteed. OIE will help to file my change of status application but it is ultimately my decision to file for the change of status. I understand that USCIS will decide whether the change of status is approved or denied.
3. I understand that if USCIS requests information on my application, I must provide the requested documentation as quickly as possible (normally within 30 days) to USCIS. If I do not provide this information, then my change of status application will be denied.
4. I will check my MyMav email for updates from OIE regarding my application and check [www.uscis.gov](http://www.uscis.gov) case tracker using my receipt notice for updates regarding my application.
5. I understand that if my change of status request is denied, and no longer have a valid status, then I will be given a date by which I must leave the U.S. Failure to leave by this date will result in serious immigration consequences (most likely deportation). I also understand that my visa will be automatically cancelled and in the future, I may only apply for a new visa in my home country.

**I have fully completed the above information and understand the regulations regarding this process:**

Signature:

Date:

**Notice:** You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.