



UNIVERSITY OF
TEXAS
ARLINGTON

Office of International Education (OIE)
STEM OPT EMPLOYMENT REPORTING

Swift Center, 1022 UTA Blvd., Box 19028 Arlington, TX 76019-0028 international@uta.edu (817) 272-2355

Last Name:

First Name:

MAV ID:

I would like a scanned copy of the I-20 after the update YES NO

I have verified that my Physical Presence Address and preferred phone number are up to date in MyMav, and my STEM employment information in the SEVP student portal. IT IS CORRECT AND UP TO DATE.

I would like to report:

6/18 month validation with no changes (6 and 18 months from STEM OPT start date)

12/24 month validation with no changes (I-983 required)

An update to STEM employment due to material change (see website for explanation and examples)

End date only: (I-983 form with Final Evaluation required)

End date and new employment (2 I-983 forms required – previous and new employer)

Name of previous employer:

Last date of employment at previous employer:

Explain how employment is related to your field of study (see instructions/suggested format at website)

Employer Name:

Employer EIN:

Job Title:

Start Date:

End Date:

Full Time: more than 20 hours per week.

Part Time: 20 or less hours per week.

Employer Physical Address: (the address to which you report to work each day)

Address 1:

Address 2:

City:

State:

ZIP Code:

Supervisor Information: Last Name:

First Name:

Telephone:

Email:

Other information (any additional information you would like share with us):

Please note that an incomplete request cannot be processed. It is important that all required fields and necessary I-983 forms be submitted. OIE will not be able to process any request that is submitted incomplete.

With few exceptions, you are entitled on your request to be informed about the information U.T. Arlington collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. Arlington correct information about you that is held by us and is incorrect. Be assured that your UTA records are protected from unauthorized disclosure by federal law.