**How to Find an On-Campus Job Using Handshake**

**Step 1:** Create a Handshake account at [uta.joinhandshake.com](uta.joinhandshake.com)

**Step 2:** Filter jobs that are on-campus. To do this you will select Jobs → Filters → On-campus.

**Step 2a:** Alternatively, you can also use the search bar to search by job names such as: “UTA Student Assistant” or "UTA Student Associate".

*Note: you will only be able to search for and view Work-Study jobs if you have been awarded and accepted your work-study award – this can be done through your MyMav Account*

Below you will find a series of screenshots demonstrating what the filtering process looks like. You will select on-campus jobs and check the box for Work study. This will then show you your results and you can begin applying.
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1. Visit the Handshake portal at uta.onhandshake.com/postings.
2. Use the search function to find on-campus jobs by selecting the 'On-campus' filter.
3. Search for job titles like 'UTA Student Assistant - Housing Ambassador' to view available positions.
4. Review the job details, including the role description, application deadline, and estimated salary.

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