



# DIVISION OF STUDENT SUCCESS

## Return from Dismissal 2 Form

Readmission decisions are made by the Office of Admissions and are based on eligibility for readmission. This form initiates the final steps of the readmission process, which includes academic advisement and developing an enrollment contract. The advising office will submit a completed Return from Dismissal 2 Form, Degree Plan, and Enrollment Contract to the designated approver for processing. The Office of Admissions will make the final decision regarding readmission. *Note: Financial Aid requires a separate appeal process called Satisfactory Academic Progress (SAP). Information regarding SAP appeals is available on the [Satisfactory Academic Progress Policies and Procedures website](#).*

**Returning students should contact their advisor or advising office to determine if they are eligible to return to the major.**

- |  |   |
|--|---|
| College of Architecture, Planning and Public Affairs - arch.advising@uta.edu | College of Nursing and Health Innovation - exssphadvising@uta.edu |
| College of Business - ugadvise@uta.edu                                       | College of Science - varies by major department                   |
| College of Education - coedadvising@uta.edu                                  | School of Social Work - ssw-oass@uta.edu                          |
| College of Engineering - engradvising@uta.edu                                | University Advising and Engagement - uaec@uta.edu                 |
| College of Liberal Arts - varies by major department                         | University Studies - universitystudies@uta.edu                    |
| College of Nursing and Health Innovation - bsnadvising@uta.edu               |   |

**As part of the required advising meeting, students will:**

- Declare a new major
- Receive a degree plan with suggested courses
- Develop an enrollment contract
- Complete this **Return from Dismissal 2 Form** *Deadline: 10 business days before the start Fall & Spring terms*

### Section 1 – Completed by Student

Student Name \_\_\_\_\_ UTA ID \_\_\_\_\_ Previous Major \_\_\_\_\_

Phone Number \_\_\_\_\_ Personal Email \_\_\_\_\_ UTA Email \_\_\_\_\_

#### Additional Questions

- If readmitted, how many hours will you be working during the semester? \_\_\_\_\_
- How many credit hours are you requesting to take your returning semester (Maximum hours permitted is 14)? \_\_\_\_\_

### Section 2 – Completed by Academic Advisor of Approved Major

Cumulative GPA \_\_\_\_\_ Grade Point Deficiency \_\_\_\_\_ New Major (plan) Code \_\_\_\_\_

Term of Dismissal \_\_\_\_\_ Term of Readmission \_\_\_\_\_

**Please confirm the following:**

- Student was provided a revised degree plan with suggested courses
- Student was provided with an enrollment contract (p. 2 of this form)

Academic Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

### Section 3 – Completed by College/School/Department Approver

Decision: \_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved

Approver Signature \_\_\_\_\_ Date \_\_\_\_\_

# ENROLLMENT CONTRACT

Date: \_\_\_\_\_ Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Student ID: \_\_\_\_\_ Student Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> TSI (state law)          | <input type="checkbox"/> General Enrollment   | <input type="checkbox"/> Dismissal Two                 |
| <input type="checkbox"/> 30 Hour (state law)      | <input type="checkbox"/> University Probation | <input type="checkbox"/> Subsequent Dismissal          |
| <input type="checkbox"/> Math Only                | <input type="checkbox"/> Academic Warning     | <input type="checkbox"/> College/Major/Minor Probation |
| <input type="checkbox"/> 1 <sup>st</sup> Semester | <input type="checkbox"/> Dismissal One        | <input type="checkbox"/> College/Major/Minor Dismissal |

Required Performance Level for \_\_\_\_\_ (Semester/Year)  
 Student must earn no less than \_\_\_\_\_ Overall GPA OR \_\_\_\_\_ Semester GPA for continuance.

### Grade Point (GP) Deficiency Calculator

OVERALL	MAJOR or MINOR	COLLEGE
CURRENT GPA _____	CURRENT GPA _____	CURRENT GPA _____
Hours Attempted _____	Hours Attempted _____	Hours Attempted _____
(X) Desired GPA _____	(X) Desired GPA _____	(X) Desired GPA _____
(=) GP Needed _____	(=) GP Needed _____	(=) GP Needed _____
(-) GP Earned _____	(-) GP Earned _____	(-) GP Earned _____
(=) GP Deficiency* _____	(=) GP Deficiency* _____	(=) GP Deficiency* _____

<b>*Deficiency Scales</b> Impact per 3-hour course	
<b>2.0 GPA Scale</b>	
A	= + 6
B	= + 3
C	= 0
D	= - 3
F	= - 6
<b>2.25 GPA Scale</b>	
A	= + 5.25
B	= + 2.25
C	= - .75
D	= - 3.75
F	= - 6.75
<b>2.5 GPA Scale</b>	
A	= + 4.5
B	= + 1.5
C	= - 1.5
D	= - 4.5
F	= - 7.5
<b>2.75 GPA Scale</b>	
A	= + 3.75
B	= + .75
C	= - 2.25
D	= - 5.25
F	= - 8.25
<b>3.0 GPA Scale</b>	
A	= + 3
B	= 0
C	= - 3
D	= - 6
F	= - 9

Course Subject and Number	Required Grade	Other Requirements/Notes	**Must Grade Forgive the Following:
			File Between
			To

**\*\*Grade Forgiveness must be initiated by the Academic Advisor.** They will post only after approvals and if student is currently enrolled past Census of the semester in which they are filed. They will not remove any academic restrictions placed on the student.

- I understand and will follow the restrictions noted above. Any changes or alterations must first be approved by my major advisor. Non-compliance may impact my future enrollment.
- My future enrollment will not be discussed until grades post for the contract semester.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Name \_\_\_\_\_ Extension \_\_\_\_\_

### Referrals and Resources

- |   |   |
|---|---|
| <input type="checkbox"/> Academic Testing Services, University Hall 004, 817-272-2362         | <input type="checkbox"/> Registrar, UAB 129, 817-272-3372   |
| <input type="checkbox"/> Counseling and Psychological Services, Ransom Hall 305, 817-272-3671 | <input type="checkbox"/> Student Accounts, UAB 1st Floor, 817-272-2172                              |
| <input type="checkbox"/> Departmental Tutoring, Course Instructor                             | <input type="checkbox"/> Student with Disabilities, University Hall 102, 817-272-3364               |
| <input type="checkbox"/> Financial Aid, UAB 252, 817-272-3561                                 | <input type="checkbox"/> Tutoring (Academic Success Center), Central Library 2nd Floor 817-272-2617 |
| <input type="checkbox"/> Major Exploration Center, Carlisle Hall 501, 817-272-3140            | <input type="checkbox"/> Wellness Coaching, Ransom Hall 301   |
| <input type="checkbox"/> Math Clinic, Pickard Hall 325, 817-272-5674                          | <input type="checkbox"/> Writing Center, 411 Central Library, 817-272-2601                          |